

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
September 22, 2026	Action Item
Submitted By:	
Lisa D. Brown, Township Administrator	

Motion:
Motion to approve Trustee Meeting Minutes - September 8, 2026

Background:

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Req. #:		Total Encumbrance:	\$.00

Record of Proceedings: September 8, 2026

West Chester Township Board of Trustees - Regular Meeting

Convene: Chairperson Becker convened the meeting at 4:58 p.m.

Roll Call: Mrs. Becker, Mr. Wong, and Mrs. Ortiz responded.

Pledge of Allegiance: Repeated by those present.

Citizen's Comments

Mark Welch, 5879 Owl Nest Drive, commented on Lisa Brown's firing of former Finance Director Ken Keim, the unavailability of her performance evaluation as a public record, noting her variations from policy, and questioning her motivation and this administration's transparency.

Darbi Boddy, 7330 Cherrywood Lane, noted Mr. Wong publicly cursed at her at the last meeting, reiterated her questions as to the costs associated with his and Ms. Brown's trip to Asia, as well as township contributions to the Asia Chamber of America.

Ishika Panda, 7952 Chestershire Drive, spoke regarding misinformation about the Hindu community. She said personal interaction is needed to understand differences, rather, their values are comparable to everyone else's values. She provided some examples of those values. She also gave insight into their spiritual values and practices.

Personnel Items

There were no Personnel Items.

Action Items – For Approval by Motion

MOTION made by Mr. Wong, seconded by Mrs. Ortiz, to approve payment of bills – August 15, 2026 through August 28, 2026. Discussion: None. **Motion carried unanimously.**

MOTION made by Mr. Wong, seconded by Mrs. Ortiz, to approve the Trustee Meeting Minutes for August 25, 2026. Discussion: None. **Motion carried unanimously.**

Presentations

Mike Huxsoll, Community Services Director, Beckett Park construction update including its background and costs. He said the westside's design and cost estimates are complete. He responded to Trustee questions.

Requisitions – Greater than \$7,500.00

Ms. Brown submitted the following requisitions greater than \$7,500:

- 4. Adm \$82,359.30 FBT Gibbons LLP - Legal Services through July 31, 2026 (various departments)
- 5. Fire \$12,000.00 Kronos, Inc. - Renew Telestaff Cloud subscription
- 6. Fire \$7,875.87 Atlantic Emergency Solutions, Inc. - Replace medic unit emergency light control module screen
- 7. Police \$9,303.00 Cellebrite, Inc. – Renew Inseyets Online Pro

MOTION made by Mr. Wong, seconded by Mrs. Ortiz, to approve payment of requisitions 4 through 7. Discussion: None. **Motion carried unanimously.**

Business Items

MOTION made by Mrs. Becker that, having reviewed the staff report and affidavit, we declare the properties listed on Resolution 24-2026 for the West Chester Board Board of Trustees agenda dated September 8, 2026 to be a public nuisance as authorized by the Ohio Revised Code. Staff is directed to cause removal of the nuisances identified, and monitor this property for 90 days to require continued compliance. An administrative charge of 25% shall be added to the contractor fee for this property. Motion seconded by Mrs. Ortiz. Discussion: None.

Motion carried unanimously.

(Fiscal Officer Note: the listed properties were 7591 Christine Avenue and 9625 Lackawana Court.)

MOTION made by Mrs. Ortiz, seconded by Mr. Wong, to approve renewal agreement between West Chester Township Board of Trustees and West Chester Development Council (WCDC), designating WCDC as an economic development agent of West Chester Township. Discussion: Mrs. Ortiz said she was very pleased with the WCDC's participation. **Motion carried unanimously.**

MOTION made by Mrs. Ortiz, seconded by Mr. Wong, to accept the following streets in Westview Meadows Section 4 (Section 9, Town 3, Range 2) journalized at 25 mph with the provision that all decorative signage and landscaping be maintained by the HOA. Discussion: None. **Motion carried unanimously.**

MOTION made by Mrs. Ortiz, seconded by Mr. Wong, to accept the following streets in Honerlaw Section 2 (Section 9, Town 3, Range 2) journalized at 25 mph with the provision that all decorative signage and landscaping be maintained by the HOA. Discussion: None. **Motion carried unanimously.**

MOTION made by Mrs. Ortiz, seconded by Mr. Wong, to approve Resolution 25-2026 declaring surplus items for disposal. Discussion: None. **Motion carried unanimously.**

MOTION made by Mrs. Ortiz, seconded by Mr. Wong, to approve Resolution 26-2026 granting a perpetual, non-exclusive easement to Duke Energy Ohio, Inc. for electric purposes on Township property located at the Voice of America, identified as M5610015000018. Discussion: This will allow for the installation of several transformers. Mike Huxsoll said they would be installed back in the woods. **Motion carried unanimously.**

Resolutions

There were no resolutions.

Citizen's Comments

Cindi Glass-Kohorst, 7765 Tylers Valley Drive, regarding Mr. Jones's proposal to save taxpayers on property taxes, asking why Mrs. Becker refused to let Mr. Jones have five minutes for a presentation of his proposal. She also asked Mrs. Becker if she had any evidence of work being done on Rt. 42 "for the past couple years". Lastly, Ms. Kohorst noted Ms. Brown's comment that the township was "'actively' working with the Butler County (TID) Transportation District right now", questioning "actively".

Bruce Jones. Fiscal Officer, 5685 McCarthy Court, noted Ms. Brown's comment that the township was "'actively' working with the Butler County Transportation District right now", questioning "actively". Mr. Jones further noted he was a former member of the TID, knew the Director, called him, asked if there was anything "actively" being done on Rt. 42, and was told there was nothing in the works for Rt. 42. He questioned where she came up with the figure of \$8 million when there hasn't even been a budget meeting for 2027. He said she was just trying to rationalize why the Trustees should give a tax rollback to West Chester property owners.
31.09

Resolutions, Emergency Readings

There were no such resolutions or emergency readings.

Discussion Items & Elected Trustees/Administrator Comments

Ms. Brown said she and staff have been working with the TID Director, and they've identified an area of Rt. 42 to present to an engineering firm for a quote for a study of the area. She emphasized that there's a process and it takes time. The \$8 million is earmarked for when they need the money.

Mr. Wong praised our first responders for their work and professionalism, observing that they were very busy the previous weekend.

Mrs. Ortiz commented on her family's visit to the Voice of America Museum of Broadcasting, advising everyone to see it.

Mrs. Becker asked Ms. Brown to email Darbi Boddy, given her citizen comment, a breakdown of the township's expenses for she and Mr. Wong for their trip to China. Mrs. Becker said she was supportive of a roundabout at Kingsgate and Cox Road seven years, but it's just now completed – it takes time. She said they're saving money for Rt. 42 projects, and it will take years to do the project. Mrs. Becker chastised Mr. Welch for what she considered a lack of professionalism, and noted she couldn't comment on personnel matters. She said she's considered Mr. Jones's tax rollback proposal and disagrees with it. Though he wasn't allowed to speak, he said none of them has communicated with him on the matter. Mrs. Becker said he was adversarial, but wouldn't allow him to speak. Mr. Wong told Mr. Jones he tried to make them look bad, and they were the trustees who made the decisions. Mr. Wong said this was the first

time he's seeing an update on our park system and said we need good parks and amenities to attract young professionals.

Additional trustee discussion noted community wants and the process to bring them to fruition. Mrs. Becker noted they were having their first budget work session the following morning, as well as other community events.

Mr. Wong said he hopes to see the township 50-50 between business and residential, meaning more business, which would help residents with property taxes.

MOTION made by Mrs. Ortiz, seconded by Mr. Wong, to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of:

To consider the purchase of property for public purposes, the sale of property by competitive bid, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code. O.R.C. 121.22 (G) (2).

Discussion: none. **Motion carried unanimously.** Mrs. Becker said the Board would return to adjourn the Executive Session and to resume the Regular meeting. Mrs. Becker declared the meeting in recess.

Post Executive Session/ Adjournment

MOTION made by Mrs. Ortiz to resume the Regular meeting, seconded by Mr. Wong.

Discussion: none. **Motion carried unanimously.**

Adjournment

MOTION made Mrs. Ortiz, seconded by Mr. Wong, to adjourn. Discussion: none. **Motion carried unanimously.**

Respectfully Submitted,

Approved,

Bruce Jones, Fiscal Officer

Ann Becker, Chairperson