

Record of Proceedings: January 27, 2026

West Chester Township Board of Trustees - Regular Meeting

Convene: Chairperson Becker convened the meeting at 4:01 p.m.

Roll Call: Mrs. Becker and Mrs. Ortiz responded. Mr. Wong was absent.

Pledge of Allegiance: Repeated by those present.

(Fiscal Officer Note: Mrs. Becker advised Mr. Jones that he could call roll in any order he preferred.)

MOTION made at 4:03 p.m. by Mrs. Becker, seconded by Mrs. Ortiz, to recess the Regular meeting and go into Executive Session with legal counsel for the purpose of:

(1) Conference with an attorney for the Township concerning disputes involving the Township that are the subject of pending or imminent court action. O.R.C. 121.22(G)(3); (2) to consider the purchase of property for public purposes, the sale of property by competitive bid, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code. O.R.C. 121.22(G)(2) Discussion: none. **Motion carried.** Mrs. Becker said the Board would return to adjourn the Executive Session and to resume the Regular meeting. Mrs. Becker declared the meeting in recess. (Fiscal Officer Note: Visiting Law Director Alex Ewing advised the Fiscal Officer that the Trustees have disinvited him to Executive Sessions hereafter.)

Post Executive Session/ Adjournment

MOTION made at 5:03 p.m. by Mrs. Becker to adjourn the Executive Session and resume the January 27, 2025. Regular meeting, seconded by Mrs. Ortiz. Discussion: none. **Motion carried.**

Citizen's Comments

State Representative Jennifer Gross, District 45, noted she has attempted to meet with the Administrator and said she would be happy to meet with the Trustees. She provided her contact information.

Presentations

There were no presentations.

Personnel Items

There were no Personnel Items.

Action Items – For Approval by Motion

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to approve payment of bills - December 27, 2025 through January 16, 2026. Discussion: none. **Motion carried.**

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to approve the Trustee Meeting Minutes for January 13, 2026, 2025 as sent to them by staff. Discussion: none. **Motion carried.**

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to approve Then and Now Certificate. Discussion: none. **Motion carried.**

Requisitions – Greater than \$7,500.00

Ms. Brown submitted the following requisitions greater than \$7,500:

4. Adm \$20,000.00 Miami University - Pay Work+ tuition expenses
5. CIT \$29,754.00 ESRI, Inc. - Renew annual license and support for GIS software
6. CIT \$18,924.32 PDI Technologies - Renew annual firewall license and support
7. CIT \$17,993.29 CentralSquare Technologies LLC - Renew annual CAD2CAD and ProQa interfaces
8. Fire \$14,484.00 Samsara, Inc. - Purchase Forward Facing Dash Cameras (CIP 2175)
9. Police \$76,152.00 Flock Group, Inc. - Upgrade the Flock LPR system and add two new flock cameras (CIP 2159)

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to approve payment of requisitions 4 through 9. Discussion: Given the cyber attacks in August, Communications and IT Director Dennis Dick commented on the improved firewall services, protections and efficiency of work, and restriction of vendor access. He responded to Mrs. Becker's question about staffing demand. Mr. Dick also commented on the CentralSquare Technologies purchase and it's application to safety services. Chief Rebholz commented on the Flock cameras, their uses and benefits. He noted the cameras do not store personal information. He said Nova is used to access open-source information. Chief Rebholz highlighted various means how technology is being used to solve crimes. In response to Mrs. Ortiz's question, Chief explained the uses for the new Flock cameras. Fire Chief Prinz responded to Mrs. Ortiz's question, saying they're pursuing technologies to improve drivers driving behaviors. **Motion carried.**

Business Items

MOTION made by Mrs. Becker seconded by Mrs. Ortiz, to approve Statutory Resolution 04-2026 adopting and certifying the Township 2026 Permanent Appropriations and authorizing the transfer of funds from the General Fund to the Road and Bridge Fund, Cemetery Fund and Public Information and Engagement Fund; and from the Sustainable Infrastructure Fund to the Road and Bridge Fund. Discussion: None. **Motion carried.**

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to advertise Request for Proposals to engage a qualified planning firm to conduct Cincinnati-Dayton Road and 747 Corridor Comprehensive Planning Study. Discussion: In response to Mrs. Ortiz's question, Ms. Brown said there would be an opportunity for public input before determining how to go forward. **Motion carried.**

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to approve Resolution 05-2026 finding fifty (50) SCBAs are not needed or are unfit for public use and authorizing disposal. Discussion: Ms. Brown explained the Resolution at this time. **Motion carried.**

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to Memorandum of Understanding between the West Chester Township Board of Trustees and The Ohio State University Extension, Butler County Master Gardener Volunteers for cooperative gardening and maintenance activities at Keehner Park; and authorize the Township Administrator to make non-substantive changes with Law Director approval and execute said Memorandum of Understanding. Discussion: Ms. Brown said they've previously used these volunteers in Keehner Park and will consider future possibilities. PIE Director Brianna Wooten addressed the Board, clarifying their participation. **Motion carried.**

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to approve License Agreement between the West Chester Township Board of Trustees and Axis Teen Center DBA EDGE Teen Center for the use of a portion of Township property located at 9285 Centre Pointe Drive, including ancillary and adjacent public roadways, for the Shamrock Shuffle 5K Walk/Run and Block Party; and authorize the Township Administrator to make nonsubstantive changes with Law Director approval and execute said Agreement. Discussion: At this time, Ms. Brown said the date for this event will be March 14th and The Square renovation will be complete. **Motion carried.**

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to advertise 2026 Curb Replacement Program (CIP 1741 & 1932). Discussion: None. **Motion carried.**

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to advertise 2026 Storm Water Pipe Replacement Program (CIP 1740 & 1930). Discussion: None. **Motion carried.**

MOTION made by Mrs. Becker, seconded by Mrs. Ortiz, to advertise Request for Qualifications for Construction Manager at Risk for Beckett Park West Improvements (CIP 2120). Discussion: Mrs. Becker said she believed this was an improvement to the process compared to that which they used with the splashpad project. **Motion carried.**

Resolutions

There were no resolutions.

Citizen's Comments

Joel Herzog, 7769 Whitehall Circle East, praised the Services Department personnel for their snow removal work.

Bruce Jones, 5685 McCarthy Court, noted the challenges for Mrs. Ortiz given her campaign opposing the proliferation of apartments and warehouses in the township, made possible because Mrs. Becker and Mr. Wong voted them in. He also questioned Mrs. Becker's communication and transparency given approval of minutes from staff, not from him. Lastly, he questioned how

there's documentation from a Finance Director, though no one has been hired to be our Finance Director, and asked if the Board was aware of this new practice, and if they're providing any oversight.

Resolutions, Emergency Readings

There were no Resolutions.

Discussion Items & Trustee Comments

Mrs. Ortiz praised the Services personnel for their snow removal. She's proposed some kind of community cleanup around late April or early May, focusing on green spaces.

At Mrs. Becker's suggestion, Community Services Director Huxsoll addressed the Board, explaining their snow removal practices. Mrs. Becker commented on the Live the Dream commemoration.

Ms. Brown responded to Mr. Jones's question about a Finance Director saying they've engaged Clark, Shaffer, Hackett for contract Finance Director services as it was under her \$7,500 authorization limit, but will submit the matter at the next meeting because it would exceed her \$7,500 limit. She also said they met with SFC, the sports facilities company, discussing goals, expectations, and strategies for the baseball complex. She said a pro forma will be presented at a future work session, after which they'll move forward with the operational plan.

Mrs. Becker noted upcoming events.

Adjournment

MOTION made at 6:04 p.m. by Mrs. Becker, seconded by Mrs. Ortiz, to adjourn the January 27, 2026 Regular meeting. Discussion: none. **Motion carried.**

Submitted,



Bruce Jones, Fiscal Officer

Approved,



Ann Becker, Chairperson