

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
October 13, 2026	Business Item
Submitted By:	
Mike Huxsoll, Director of Public Works/Community Services	

Motion:
Motion to apply for Ohio Public Works Commission (OPWC) grant for the International and Spellmire Rehabilitation Project; and, authorize the Township Administrator to execute and submit the application and all other documents necessary to effectuate the grant; and to accept said grant if awarded (CIP 2228)

Background:
West Chester Township has been working with the Butler County Engineer’s Office to address degrading pavement conditions along International Boulevard, between the existing railroad crossing and Crescentville Road and Spellmire Drive are existing composite roads consisting of concrete pavement with an asphalt wearing course. The concrete base pavement layer is degrading and causing potholes in various locations. The scope of work proposed under the grant application includes the removal of failing storm system, curb and pavement. Work will also include the re-installation of new storm sewer infrastructure along the north side of Spellmire to allow water to flow from the neighboring townhomes towards I-75 and new roadway drainage infrastructure along Spellmire and International. Work also includes complete removal of the existing concrete curbs and street with asphalt wearing course. Under the terms of the application, design is currently taking place by the Engineer’s Office, bidding will take place in early 2028, and construction taking starting in May of 2028 and complete by the end of the year. The project currently estimated at \$3,743,400. The Butler County Engineer’s Office has worked with West Chester Township to apply for funds through the Ohio Public Works Commission District 10 for project funds. Under this grant application, grant funds will cover 10% of the overall project costs, or \$500,000. The local match under the grant application for this project is the remaining \$3,242,400 from Tax incremental Funds. West Chester Township will be responsible for the entire local match and is actively looking for additional funding sources to offset the total cost of the project. Butler County will serve as the lead agency for design and construction management. The Community Services Department requests permission to apply for grant funding through the Ohio Public Works Commission to fund the project and to enter into agreement if the application is successful with the funding source.

Finance	Budgeted Item:	N/A; CIP		
	CIP #:	2228		
	TIF Info:			
	Purchase Req. #:		Total Encumbrance:	\$.00

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A/P-SYS-047398

Instructions

Infrastructure Instructions

NOTES & TIPS:

- *The buttons available just above these tips provide functionality to edit specific areas of the application, submit the application, remove the application, etc. When applicable, there are edit buttons corresponding to each section of the application ("Edit Project Financials", "Edit Project Information", "Edit Project Schedule", etc.). Using these buttons will make it easier to meet all of the requirements necessary to enter a complete application. If you do not see a particular function, it may be available under an arrow that may appear to the right of all of the buttons. Click the arrow to see which functions are available. If you do not see an appropriate function at all, it means that the function is not available, or not permitted for the current state of the application / project.*
- *Before an application can be submitted, all required files must be uploaded. When applicable, files can be uploaded at the bottom of this page -- by clicking the "Add Files" button. Just above the files section, there is a list titled "Required Documentation". This list details each of the files that must be uploaded with the application.*
- *All calculated fields (percentages, totals, etc.) will only be updated after saving any changes.*
- *If information is not applicable to your application, and not required to be entered, just leave the field blank -- do not enter "N/A" or other similar values.*

PLEASE REFER TO [TRAINING MATERIALS](#) FOR MORE HELP SUBMITTING APPLICATION

District Specific Instructions

Information

Status

Not Submitted

Application / Project ID

APP-047399

Status Description

Has not yet been submitted for district review and scoring

Project

Project Name

International & Spellmire Reconstruction

Subdivision

West Chester Township of Butler County

County

Butler

Are Multiple Subdivisions Involved

No

Project Zip Code

45246

Have we funded this project before?

No

Project Type

Road

Subdivision Code

017-78246

District Number

10

District

District 10

SFN

How Many Lane Miles?

0.45

How Many Structures?

How Many Feet of Pipe?

Project Financial Information - Project Estimated Costs

Estimated Engineering	\$0		
Estimated Construction Administration	\$0		
Estimated Total Engineering Services	\$0	Percentage Total Engineering Services	0.0%
Estimated Right of Way	\$0	Total Engineering Services Exceeds 20%	☐
Estimated Construction	\$3,402,182		
Estimated Permits, Advertising, Etc	\$0		
Estimated Construction Contingencies	\$340,218	Percentage Construction Contingencies	10.0%
Total Estimated Costs	\$3,742,400	Construction Contingencies Exceeds 10%	☐

Project Financial Resources - Local Resources

Local In-Kind or Force Account	\$0		
Local Revenues	\$3,242,400		
Public Revenue: ODOT / FHWA	\$0	Does the project have ODOT funding?	No
ODOT PID		Public Revenue: ODOT / FHWA Type	
Public Revenue: OEPA / OWDA	\$0		
Public Revenue: Other	\$0		
Subtotal Local Resources	\$3,242,400		
		Public Revenue: Other Description	
		Percentage Local Resources	86.6%

Project Financial Resources - OPWC Funds

Grant Request	\$500,000	Grant - Percentage of OPWC Funds	100.0%
Loan Request	\$0	Loan - Percentage of OPWC Funds	0.0%
Loan Term			
Loan Assistance Request	\$0		
Subtotal OPWC Funds	\$500,000	Percentage OPWC Funds	13.4%
Total Financial Resources	\$3,742,400	Percentage Total Financial Resources	100.0%

New / Expansion

Portion of Project New / Expansion	\$0	Percentage Project New / Expansion	0.0%
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Project Schedule

Engineering / Design / RoW Begin Date	11/1/2026	Engineering / Design / RoW End Date	10/1/2027
Bid Advertisement and Award Begin Date	11/1/2027	Bid Advertisement and Award End Date	1/3/2028
Construction Begin Date	3/1/2028	Construction End Date	7/3/2028
NOTE: Construction Begin	Construction cannot begin prior to release of executed Project Agreement.		

Project Information

NOTE: Useful Life

If the project contains multiple components, a single weighted useful life must be consolidated in this section.

The weighted useful life listed here must match the weighted useful life statement, that is signed and sealed by the project engineer, and uploaded to the project Files.

Project Useful Life	25	Estimated Year of Last Improvement	2008
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User Information

Road or Bridge Current ADT	10600	Road or Bridge ADT Year Taken	2016
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NOTE: Water /
Wastewater

Water / Wastewater based on monthly usage of 4,500 gallons per household; attach current ordinance.

Current Residential Water Rate	\$0	Residential Water - # Households	
Current Residential Wastewater Rate	\$0	Residential Wastewater - # Households	
Stormwater - # Households			

Project Descriptions

Specific Location	The project is located in West Chester Township, Butler County, Ohio. The improvements will include International Boulevard from Crescentville Road north to approximately the railroad spur, as well as the full length of Spellmire Drive.
Identify The Problem	The roads were originally constructed as concrete pavement with concrete gutters. As the pavement deteriorated over time, the roads were resurfaced with asphalt, including paving over portions of the existing concrete gutters. Since the asphalt overlay was installed, the underlying concrete pavement has continued to deteriorate, resulting in significant structural deficiencies within the roadway. The deterioration has led to cracking, settlement, and other failures that are no longer effectively addressed through routine maintenance with the pavement condition rating (PCR) for the roadway being 59.3. Rehabilitation of the roadway is necessary to restore the structural integrity of the pavement and provide a safe, durable, and reliable transportation facility for the community.
Project Scope	The existing concrete/asphalt pavement and concrete curbs have deteriorated to the point that complete removal and replacement are necessary. Due to the extensive deterioration of the underlying concrete pavement, spot repairs or additional asphalt overlays would not provide a long-term solution. The roadway and curbs will be entirely removed and reconstructed in kind to restore the structural integrity of the roadway. In addition, the existing storm sewer infrastructure located beneath the roadway has deteriorated and will be replaced as part of the project. Coordinating the roadway and storm sewer improvements as one project will address the underlying infrastructure deficiencies and provide a long-term, comprehensive solution.

How will you promote this project?	West Chester Township and the Butler County Engineer's Office (BCEO) will distribute public information letters to property owners within the project area prior to construction. Project information, updates, and related notices will also be made available on the BCEO website and the West Chester Township website to ensure property owners and the public have access to current project information.
Additional Notes from Applicant	
Project Notes	
Latitude	39°18'08.0"N
Longitude	84°26'36.1"W
Address of the project	5532 Spellmire Drive West Chester, Ohio 45246 United States

Project Officials

NOTE: Project Officials

You must provide a valid email address for each project official, and each project official must have their own, distinct email address.

Additionally, the CEO and CFO must be different.

When entering the person's name, enter at least 3 characters, then press ENTER to search and choose from the picklist.

If any project official contact information needs updated, please contact your Program Representative.

Chief Executive Officer	Lisa Brown
Chief Financial Officer	Dana Pinkert
Project Manager	Mike Huxsoll

Required Documentation

Required Document List	Authorizing Legislation CFO Certification Engineer's Estimate Map Weighted Useful Life Statement
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Files

Self-score Sheet: International & Spellmire - rating sheet

Last Modified **9/21/2026, 11:09 AM**

Created By **Kar Singh**

Map: International & Spellmire - vicinity map

Last Modified **9/21/2026, 10:48 AM**

Created By **Kar Singh**

CFO Certification: International & Spellmire - CFO certification letter (WC) (to be signed 10-13)

Last Modified **9/21/2026, 10:35 AM**

Created By **Kar Singh**

Weighted Useful Life Statement: International & Spellmire - cost estimate

Last Modified **9/21/2026, 10:49 AM**

Created By **Kar Singh**

Engineer's Estimate: International & Spellmire - cost estimate

Last Modified **9/21/2026, 10:48 AM**

Created By **Kar Singh**

Authorizing Legislation: International & Spellmire - authorized legislation (to be signed 10-13)

Last Modified **9/21/2026, 10:34 AM**

Created By **Kar Singh**

