

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
October 13, 2026	Business Item
Submitted By:	
Lisa D. Brown, Township Administrator	

Motion:
Motion to approve Resolution 29-2026 declaring Township vehicle unfit for public use and authorizing the disposal of said vehicle

Background:
Approval is requested to dispose of Township Vehicle No. 22, a Dodge Ram (VIN: 3D6WG48D78G227935). The Township’s insurance carrier has determined that the vehicle is a total loss and is not economically feasible to repair. The attached resolution declares the vehicle unfit for Township use and authorizes its disposal. It also authorizes the Township Administrator to complete the insurance claim and transfer ownership to the insurance carrier or its designated salvage representative.

Finance	Budgeted Item:	N/A;		
	CIP #:			
	TIF Info:			
	Purchase Req. #:		Total Encumbrance:	\$.00

RESOLUTION NO. 29-2026

Resolution declaring Township vehicle unfit for public use and authorizing the disposal of said vehicle

WHEREAS, West Chester Township owns certain motor vehicles used in the performance of Township operations; and

WHEREAS, Township Vehicle No. 22 (Dodge Ram, VIN: 3D6WG48D78G227935) sustained damage and has been evaluated by the Township's insurance carrier; and

WHEREAS, the insurance carrier has determined that the vehicle a total loss and are not economically feasible to repair; and

WHEREAS, the Board of Township Trustees finds that the vehicle is unfit for the use for which they were acquired and are no longer needed for Township operations; and

WHEREAS, Ohio Revised Code Section 505.10 authorizes the Board of Township Trustees to dispose of township personal property that is no longer needed for public use or is unfit for the use for which it was acquired.

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of West Chester Township, Butler County, Ohio, that:

Section 1. The Board hereby finds that Township Vehicle No. 22 (Dodge Ram, VIN: 3D6WG48D78G227935) is unfit for the use for which it was acquired and is no longer needed for Township purposes.

Section 2. The Board hereby determines that the vehicle has no value and authorizes its disposal.

Section 3. The Township Administrator is authorized to execute all documents necessary to transfer ownership of the vehicles to the Township's insurance carrier or its designated salvage representative, complete all title transfer documents, and take all actions necessary to finalize the insurance claim and disposition of the vehicles.

Adopted this 13 day of October, 2026.

Ann Becker, Chair Yes/No

ATTEST:

Lee Wong, Vice Chair Yes/No

Bruce Jones, Fiscal
Officer

Amanda Ortiz, Trustee Yes/No

APPROVED AS TO FORM:

Scott D. Phillips, Law
Director

DRAFT