

AGENDA ITEM COVER SHEET



Trustee Meeting Date:	Agenda Item Type:
October 13, 2026	Business Item
Submitted By:	
Mike Huxsoll, Director of Public Works/Community Services	

Motion:
Motion to approve intergovernmental agreement between West Chester Township Board of Trustees and Butler County Engineer's Office for the LeSourdsville-West Chester Road Widening Project; and, authorize Township Administrator to make non-substantive changes with Law Director approval and execute said agreement

Background:
The Butler County Engineer's Office has been working with West Chester Township to help address rising numbers of accidents along LeSourdsville-West Chester Road between Hamilton Mason Road and E. Senour. Through analysis, it was discovered that many of those accidents were caused by vehicles leaving the narrow roadway and falling into the adjacent roadside swale. The Butler County Engineer's Office looked into several solutions and determined that widening the road and adding a paved shoulder would help lessen the number of accidents that are occurring. The purpose of the agreement is to jointly fund and coordinate the roadway improvements along LeSourdsville West Chester Road between Hamilton Mason Road and East Senour Drive. Improvements include widening the roadway from its existing 10' lane width with no shoulder or berm to 11' lane widths with a 2' paved shoulder and an engineered 2' berm. Under the terms of the agreement, currently design is taking place, bidding will take place in early 2028, and construction taking starting in May of 2028 and complete by the end of the year. Under the terms of the agreement, The Butler County Engineer's Office will contribute \$25,000 and act as lead agency for the design and management of construction of the proposed widening project. West Chester Township will be responsible to contribute up to \$544,206 towards the project. Any costs above \$544,206 will be the responsibility of West Chester Township. The project is estimated to cost \$1,836,149. West Chester Township is responsible for submitting a grant through the Ohio Public Works Commission in the amount of \$1,266,943 to help jointly fund the project. The overall project estimate is \$1,836,149 for the planned improvements. The Community Services Department requests permission to enter into an interagency agreement with the Butler County Engineer's Office to jointly fund the project and to allow the Engineer's Office to act as lead agency for design and construction management.

Finance	Budgeted Item:	N/A; CIP		
	CIP #:	2138		
	TIF Info:			
	Purchase Req. #:		Total Encumbrance:	\$.00

COOPERATIVE AGREEMENT
Lesourdsville West Chester Widening Project
Between West Chester Township, Butler County, Ohio & the Butler County Engineer's Office

West Chester Township, Butler County, Ohio, (herein referred to as "West Chester") and the Butler County Engineer's Office, (hereinafter referred to as "BCEO") enter into a cooperation agreement to submit an application and enter into contract with the Ohio Public Works Commission (hereinafter referred to as "OPWC") for the Lesourdsville West Chester Widening Project.

The BCEO and West Chester propose a project to improve Lesourdsville West Chester Road between E. Senour Drive and Hamilton Mason Road. This roadway falls within the boundaries and jurisdiction of BCEO and West Chester.

The total project cost is estimated at \$1,836,149. An OPWC grant is being applied for in the amount of \$1,266,943 (69.0%) to assist with the cost of the project. The local contributions will come from BCEO and West Chester which is proposed at \$569,206 (31.0%). The BCEO will provide funds equal to \$25,000 and West Chester will provide funds equal to \$544,206. If the bids received for the widening project are above the estimated project cost of \$1,836,149, the additional project cost will be provided by West Chester at 100%.

West Chester authorizes the BCEO to serve as lead applicant and to sign all necessary documents. West Chester and the BCEO agree to pay their local contribution pursuant to the OPWC grant terms.

IN WITNESS WHEREOF, the parties hereto have set forth their signatures as of the day and year first above written.

West Chester Township ("West Chester")

SIGNATURE: _____

PRINTED NAME: _____ Lisa D. Brown MPA, CLRP, OCED

TITLE: _____ Township Administrator

DATE: _____

Butler County Engineer's Office ("BCEO")

SIGNATURE: _____

PRINTED NAME: _____ Gregory J. Wilkens, P.E., P.S.

TITLE: _____ Butler County Engineer

DATE:

To be signed at West Chester Board Meeting (10/13/26)